

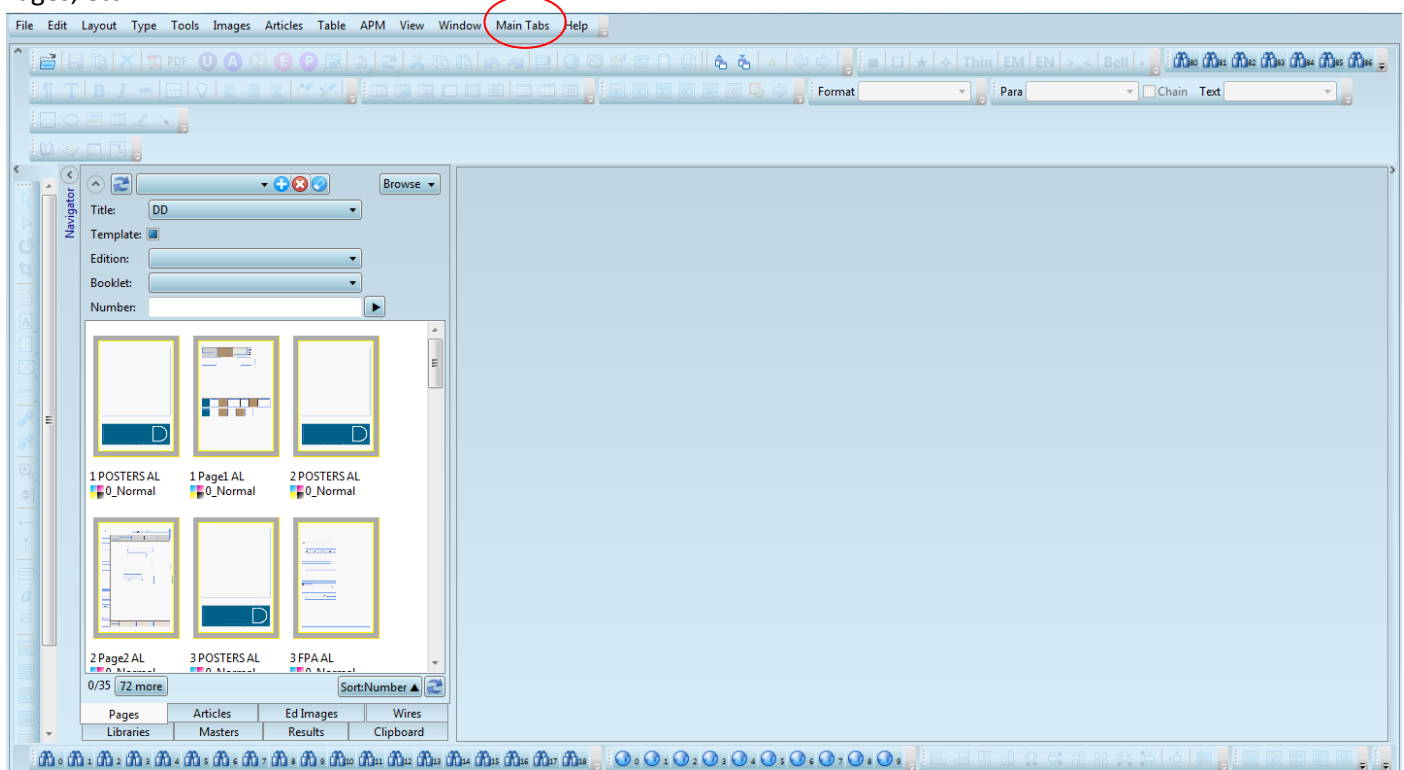
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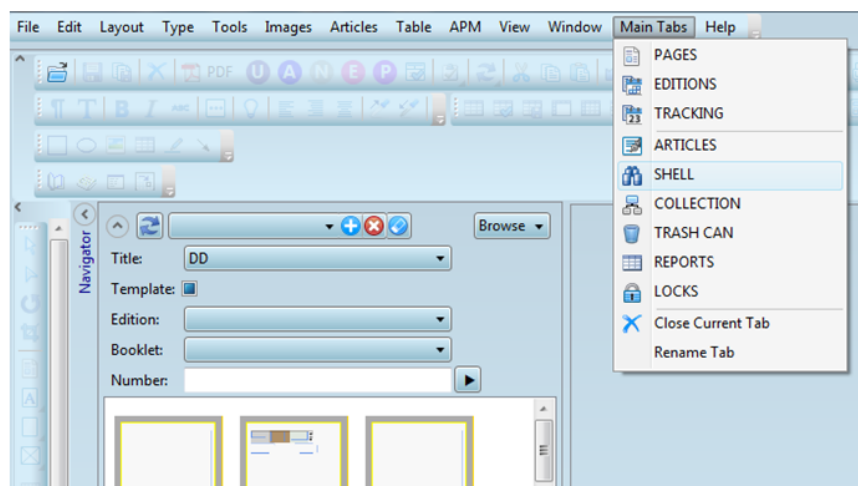
Shell

This is Shell. It is no longer a separate application, but forms part of Fred4 as a Main Tab (accessed under Main Tabs on the main toolbar). On the left of your workspace is the Navigator, which allows you to set your criteria for searches and views into baskets, and on the right is the screen in which you can work or view things.

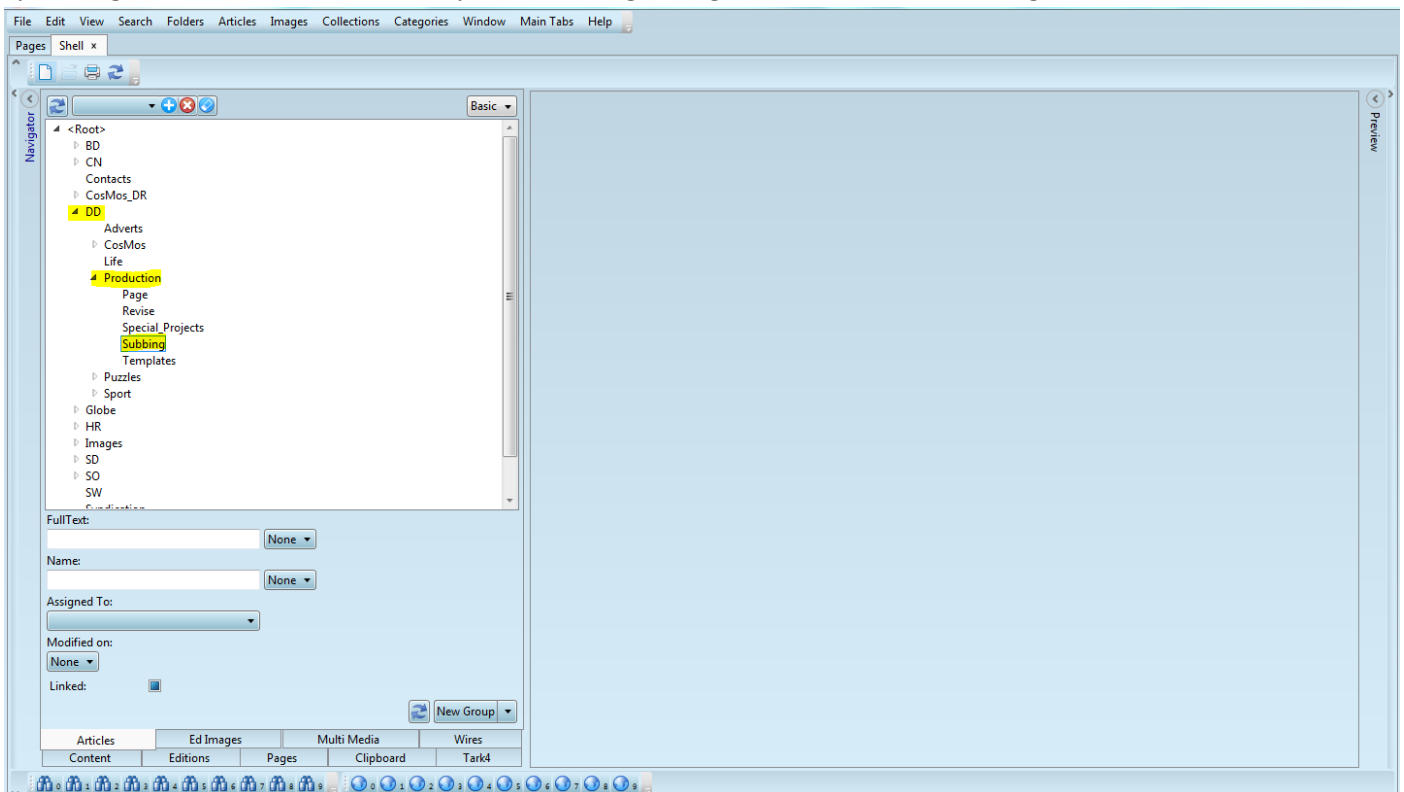
The Navigator options allow you to set up search criteria and views for each category of content, eg Wires, Editorial, Pages, etc.



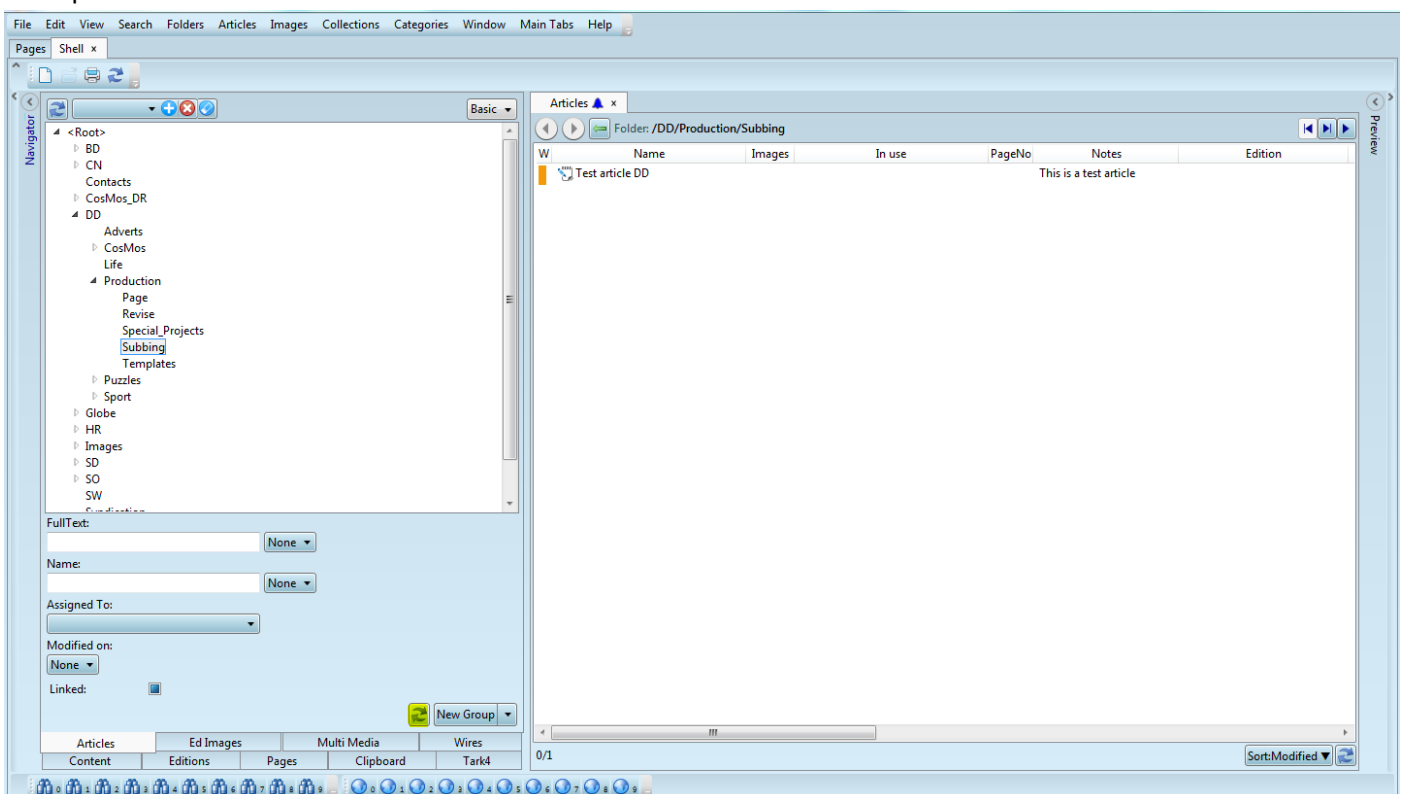
To access **Shell**, click on Main Tabs: Shell.



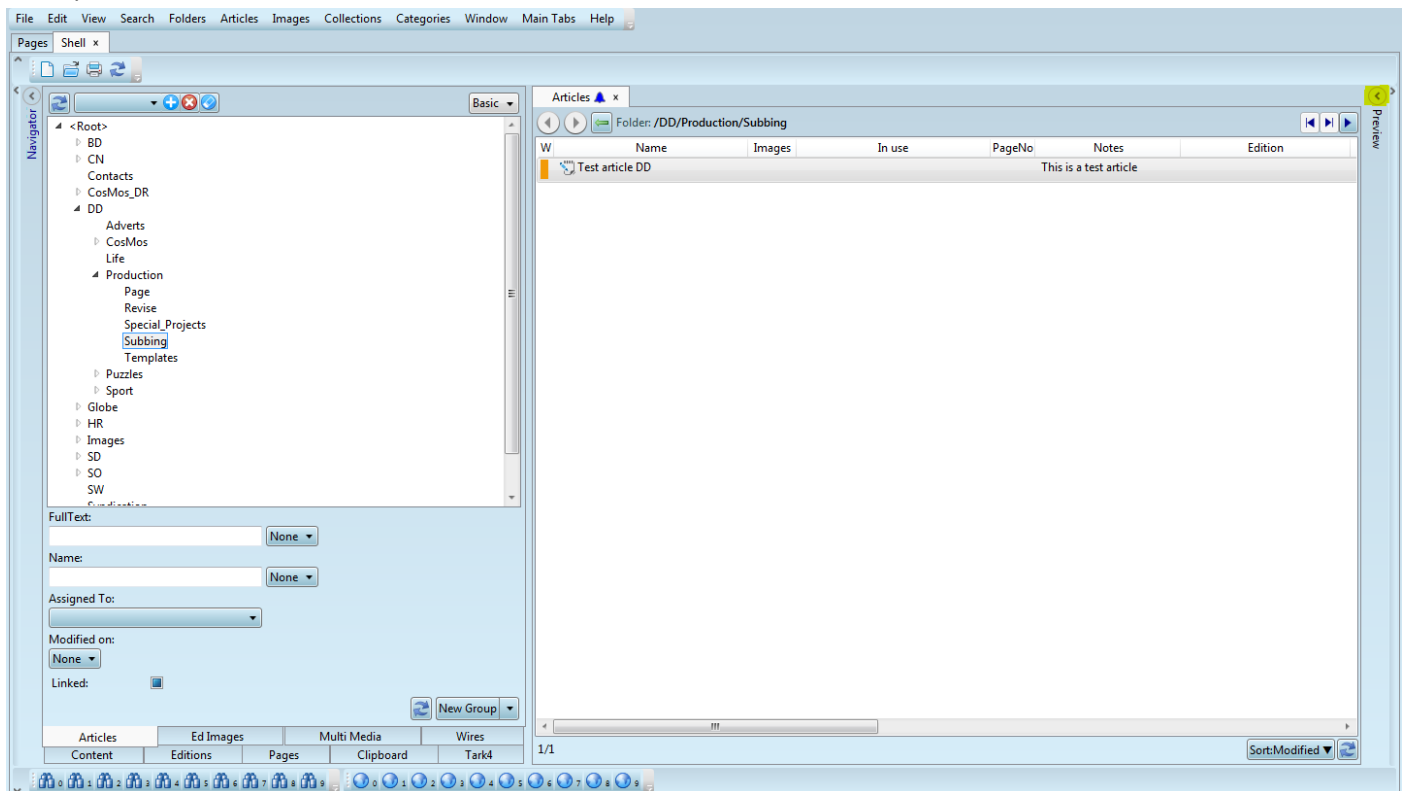
To search for an article, click on Article at the bottom of the Navigator and then the arrow at DD. Refine your search by clicking on the arrow at that which you are looking for, eg DD / Production / Subbing.



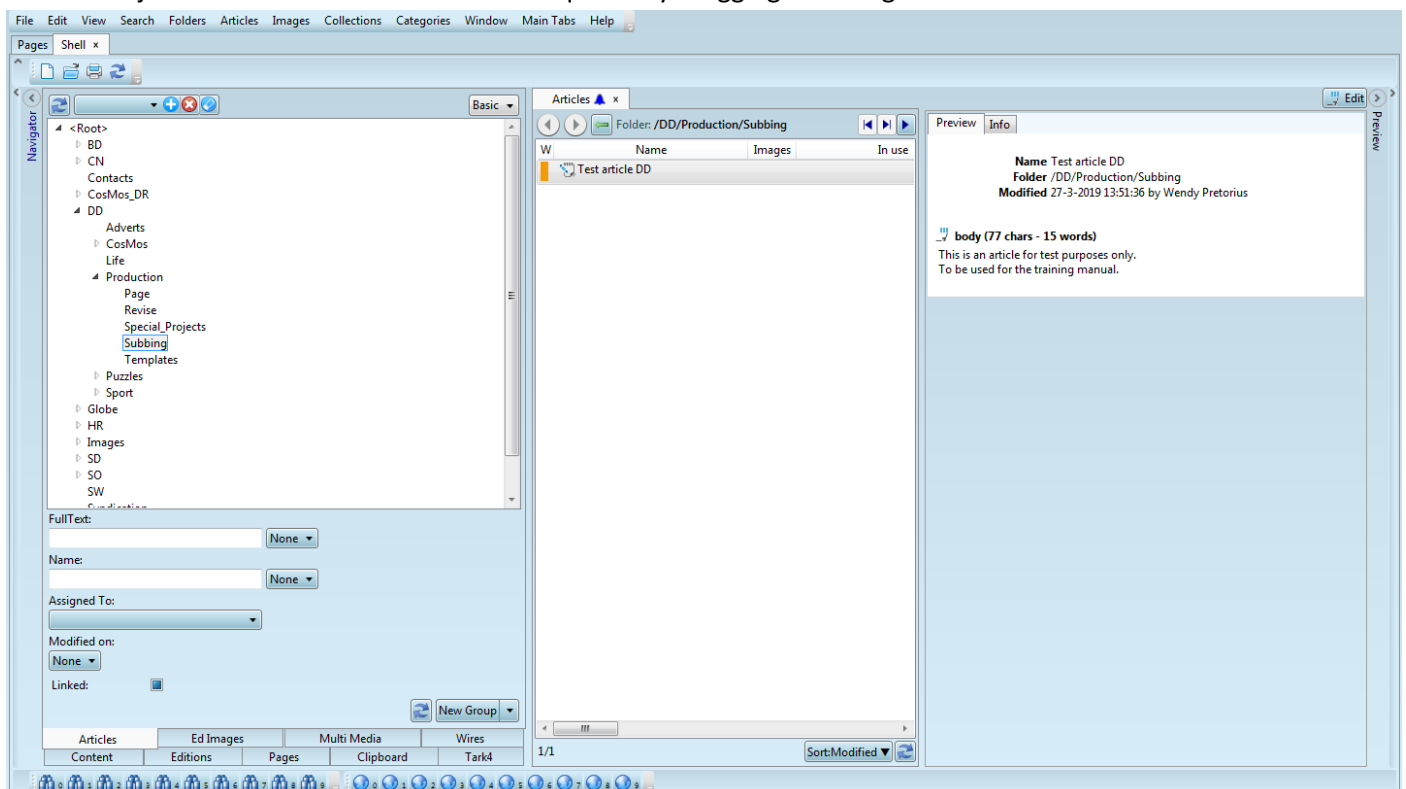
Then click on the refresh button (double arrow). This will open the list view on the right-hand side of your workspace.



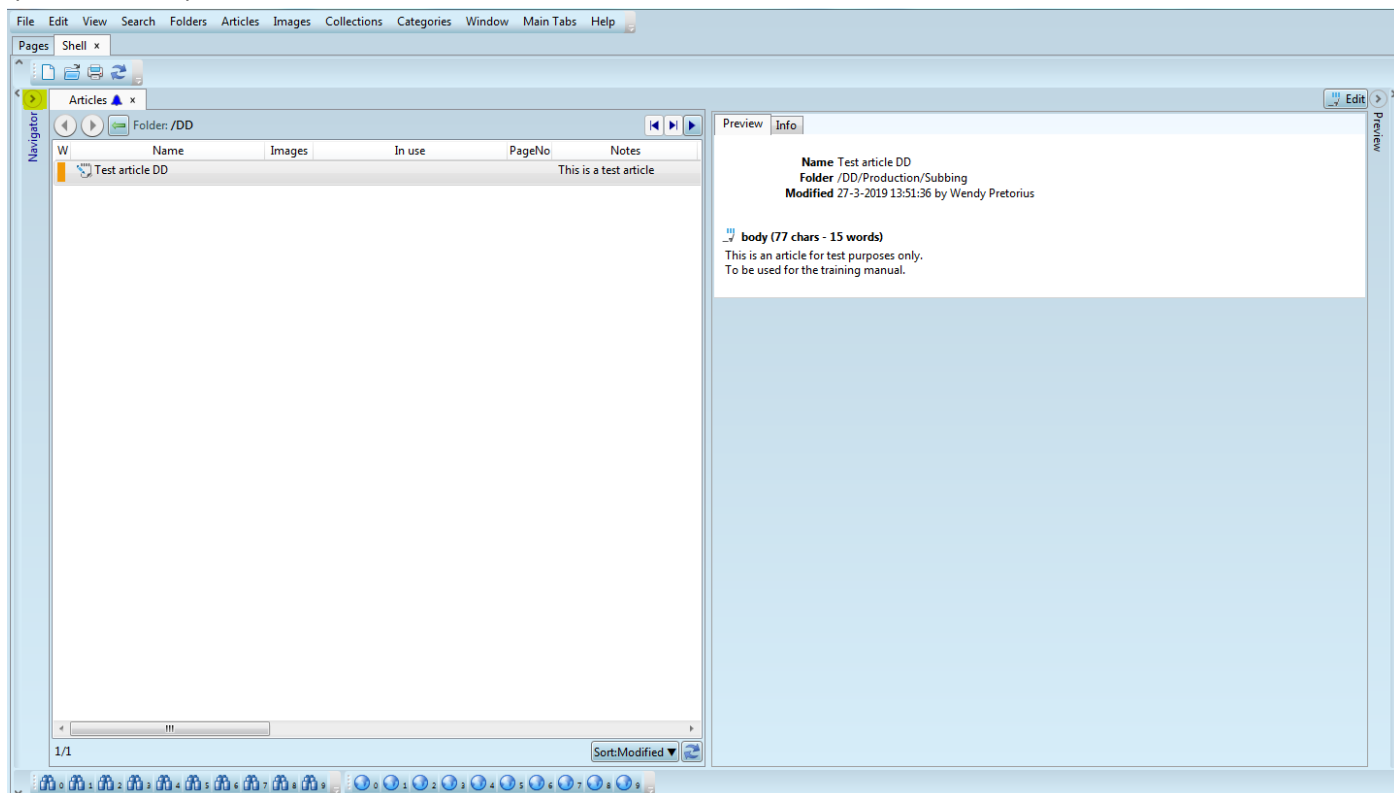
To view an article in the preview screen, click on an article and the arrow at Preview on the far right of your workspace.



You can adjust the width of the windows as required by dragging the margins of the window.

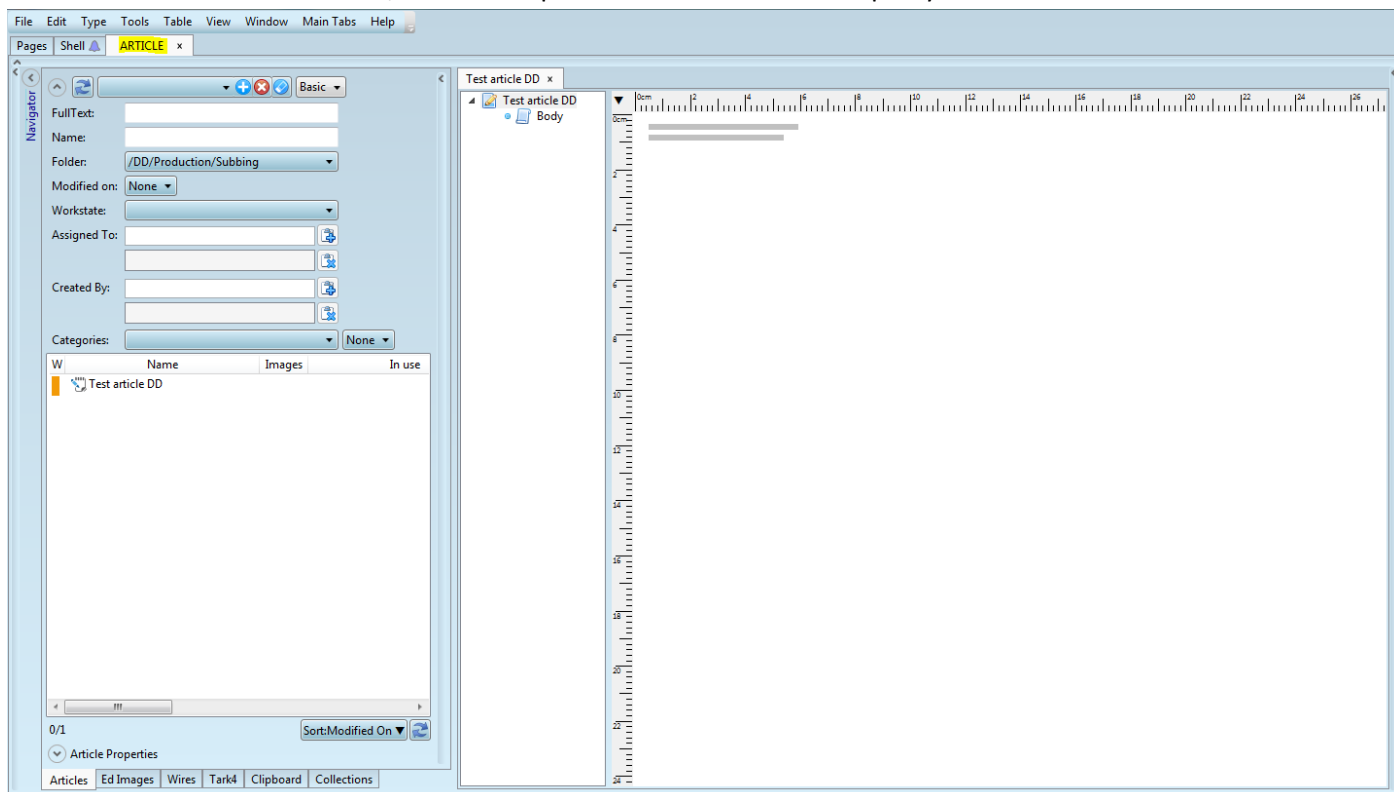


The Navigator window can be opened and closed by clicking on its arrow (top left) to give yourself more horizontal space when required.

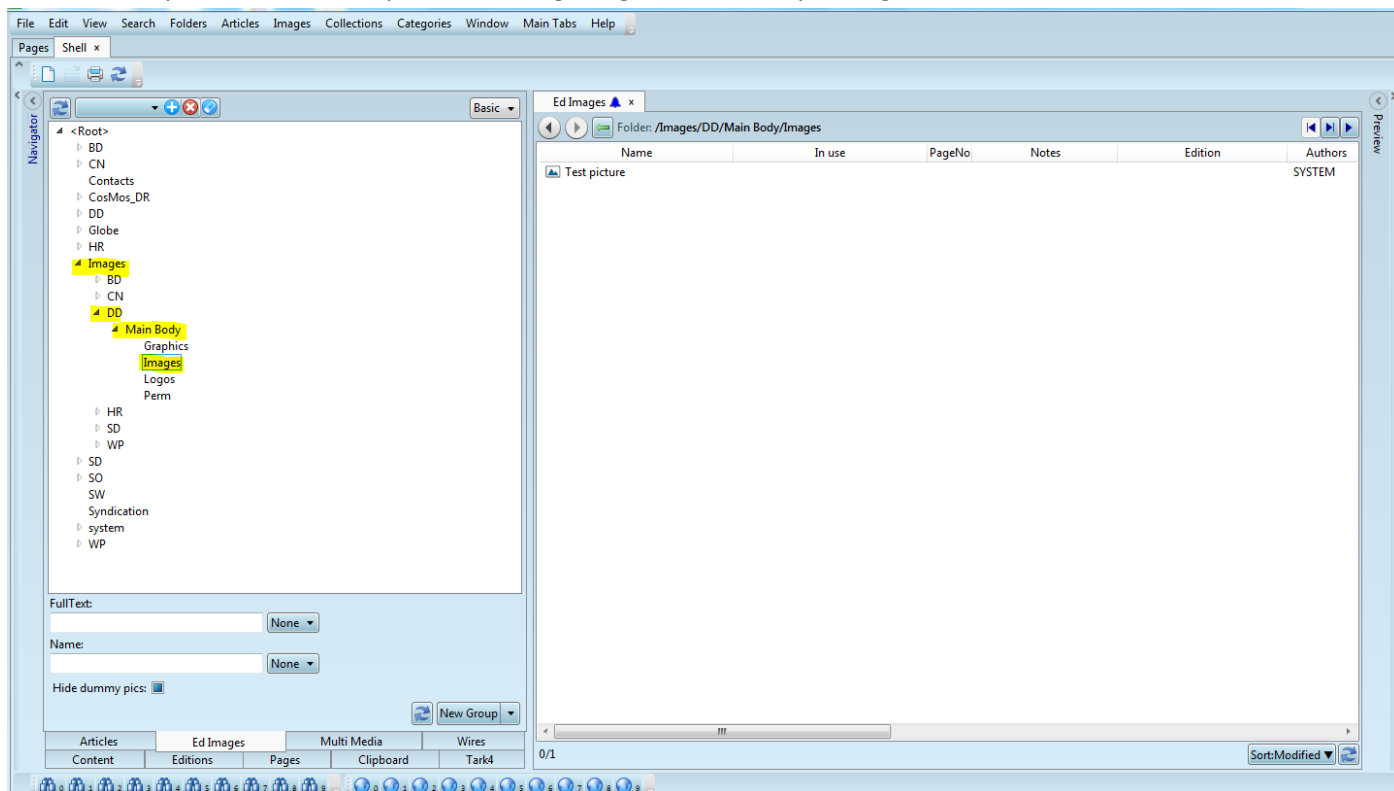


Edit an Article

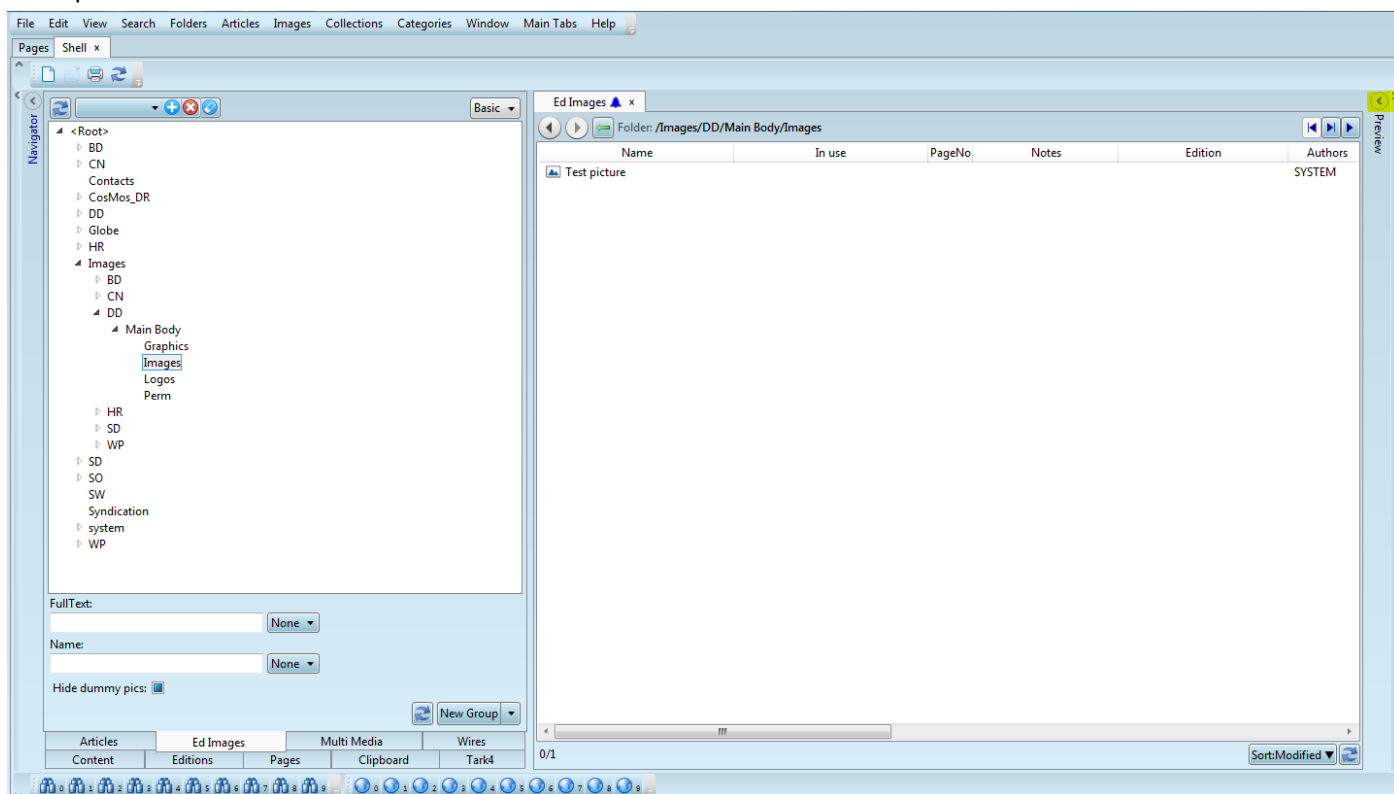
Double-click on the article name, and it will open the Article tab at the top of your screen. Edit as normal.

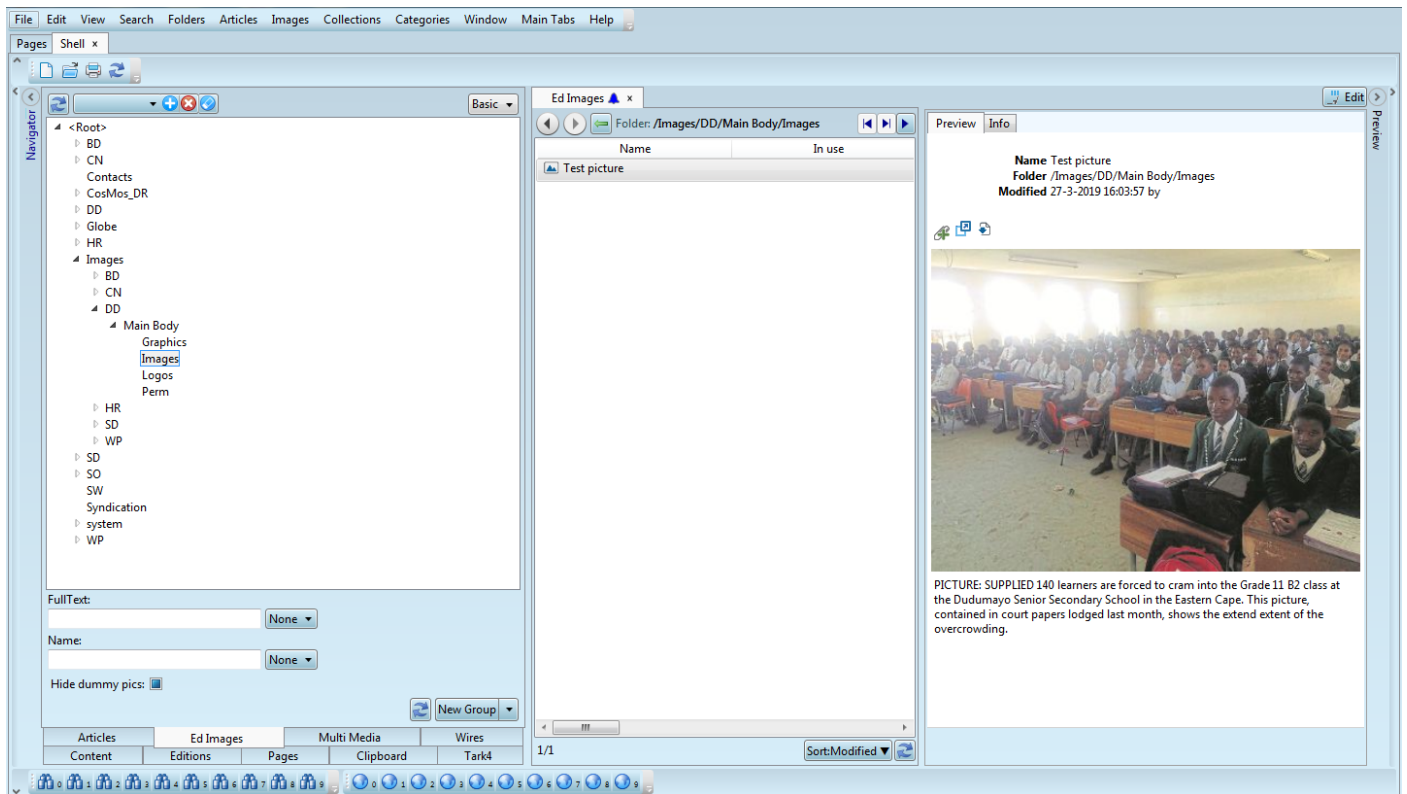


To search an image, click on Ed Images at the bottom of the Navigator. Then click on the arrow at Images, and the arrow where you wish to refine your search, eg Images / Main body / Images.



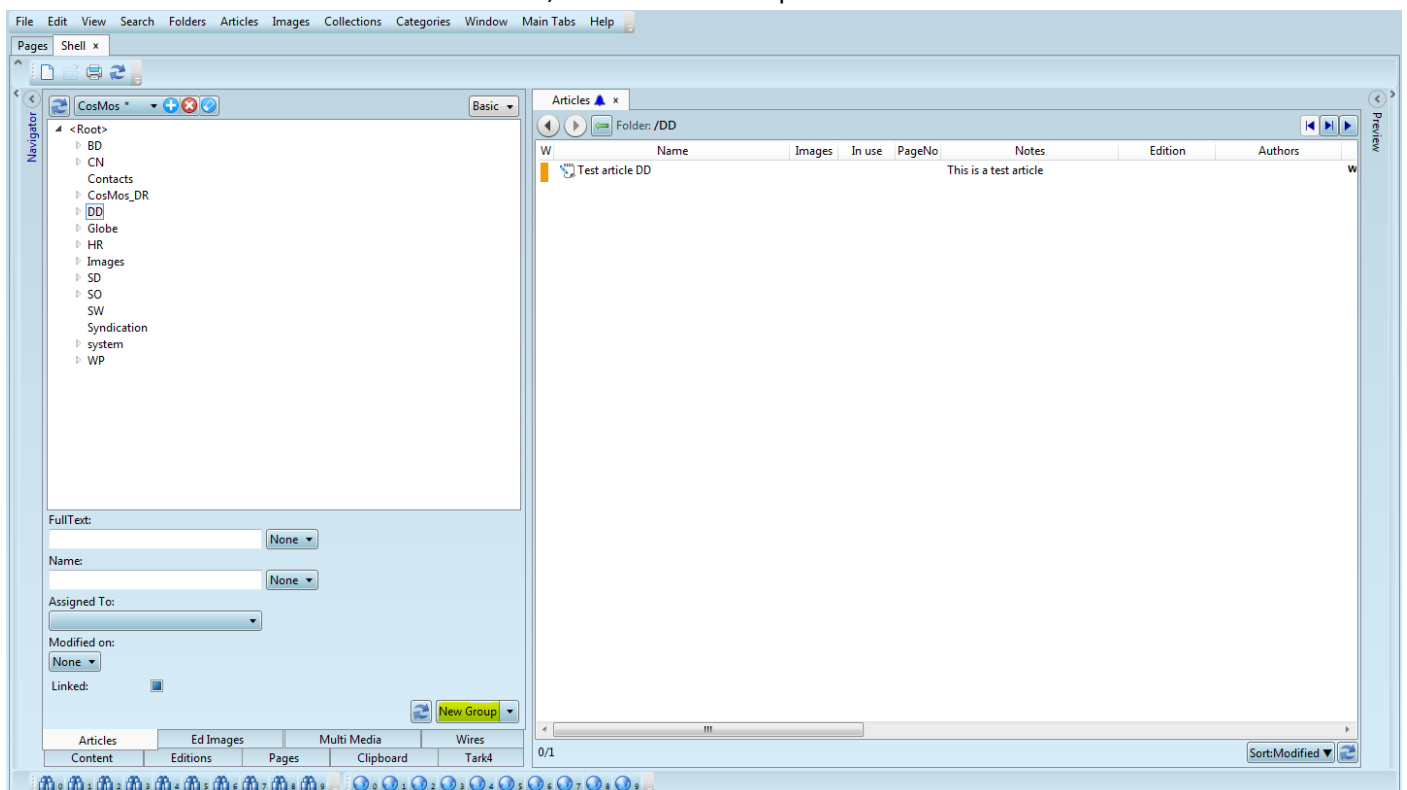
To view an image in the preview screen, click on an image and the arrow at Preview on the far right of your workspace.



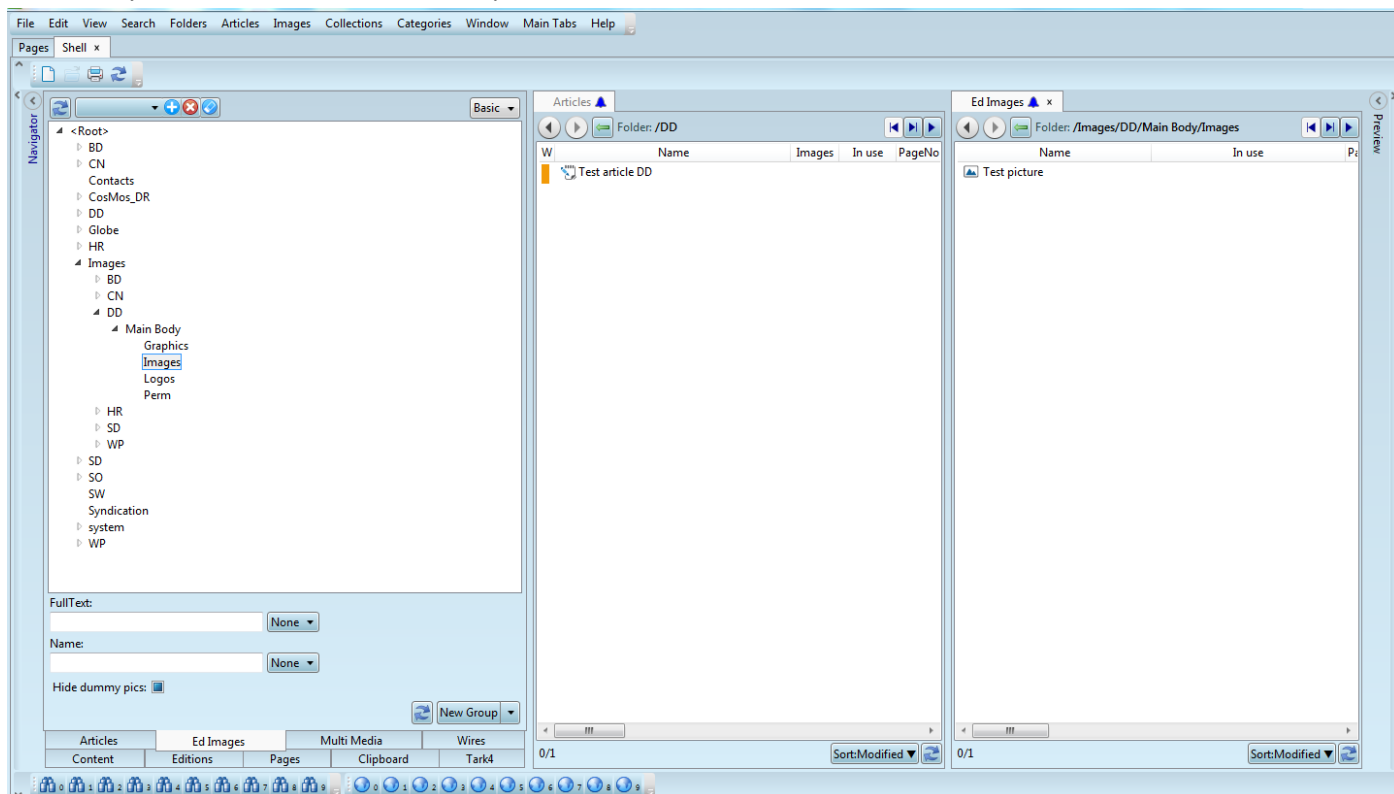


Note that on an image list, double-click opens the hi-res preview of the image.

In order to do more than one search at a time, click on New Group.

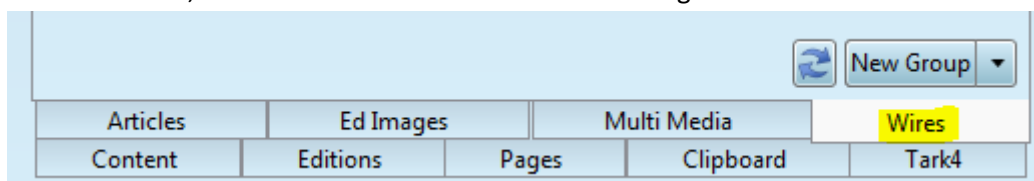


Each time you do so a new window will open.

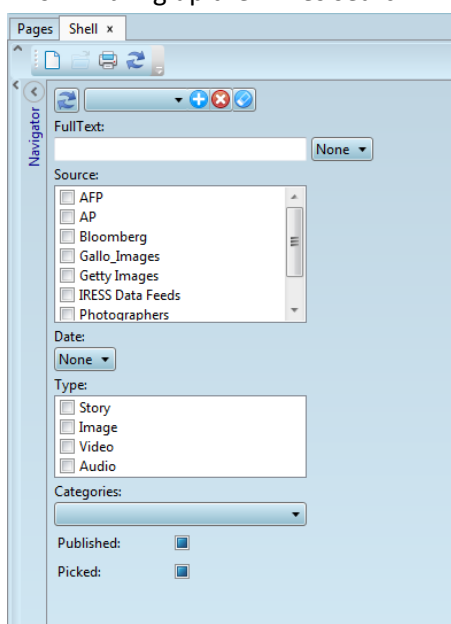


You can then view content in a number of ways and can save the searches. See the Saved Searches document.

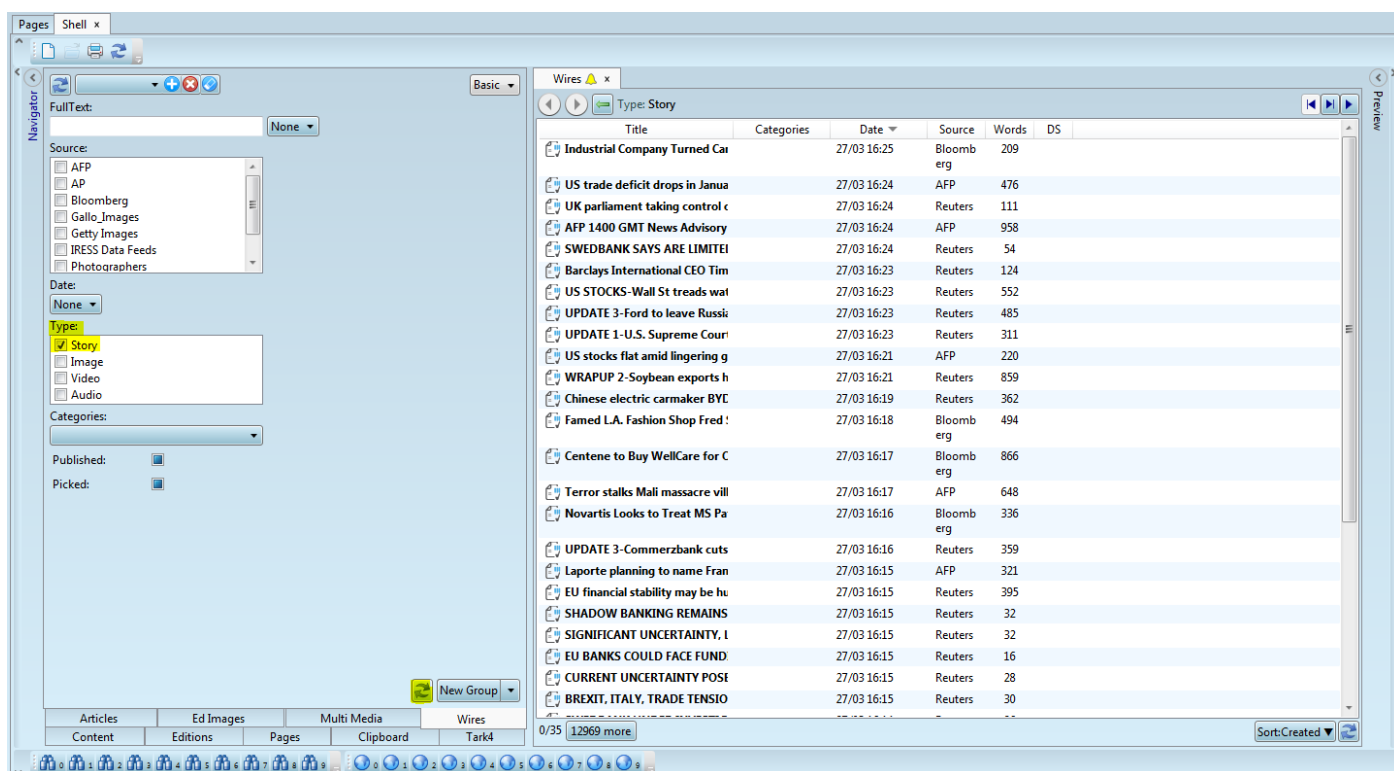
To search wires, click on Wires at the bottom of the Navigator.



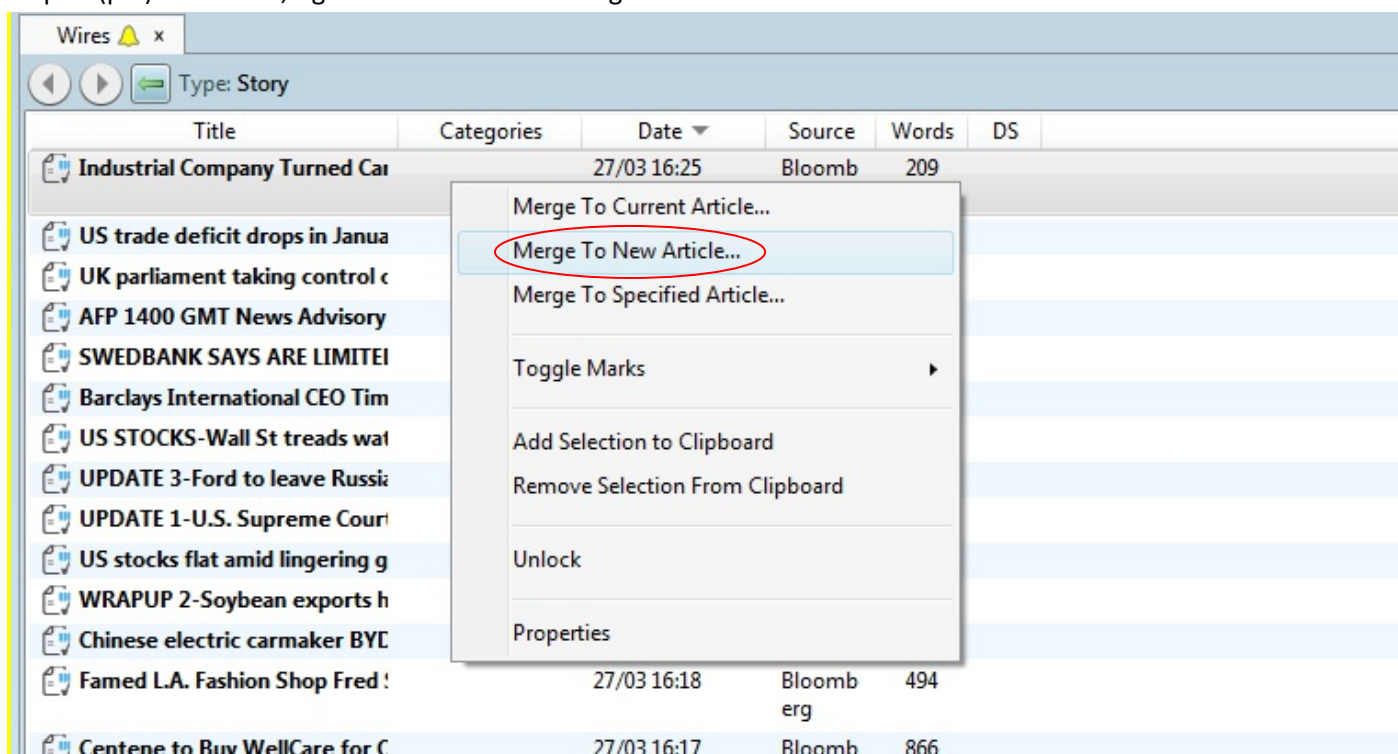
This will bring up the Wires search.



To do an open search on all wires, click on the Type of wire you want and then click on the Refresh icon. This will bring up the wire listing. Then click on the story or image for a preview. Toggle the preview arrow to open and close. For a more specific search, click on a specific wire name, such as AFP or Reuters



To pick (pin) the article, right click and choose Merge To New Article.



The Merge To New Article dialogue box will appear. Give the article a Name and type in necessary details in Notes, if needed. The article can be assigned to a particular person and to an Edition. Select the Folder the story needs to appear in.

Merge to New Article

Name:

Notes:

Categories:

Keywords:

Assigned to: **Wendy Pretorius** ▼

Assign to Edition:

Select Folder: **/DD/Production/Subbing** ▼

Merge selected item:

Type: story

Name: Industrial Company Turned Cannabis-Product Maker Jumps 25%

Mode: **t** ▼

(Bloomberg) – India Globalization Capital, the heavy equipment rental business that also develops cannabis-based products, rose as much as 25 percent in early trading in New York after launching its THC-based drops in San Juan, Puerto Rico.

The company markets the product, Hyalolex, as help for patients with Alzheimer's disease but it has not been approved by U.S. regulators. Investors have been cheering the firm's pivot to cannabis-based products, sending shares surging late last year after the company announced a distribution and partnership deal to create a cannabidiol-infused energy drink.

The drinks partnership hit a snag, however, as the Food & Drug Administration's current prohibition on the distribution of CBD-infused drinks led the company to terminated that agreement, the company said Wednesday. India Globalization shares remain up more than 600 percent this year through Tuesday, lifting its market value to \$78 million, after the company in February successfully appealed the NYSE American's decision to delist its shares.

Story Link: Industrial Turned Cannabis-Product Maker Gains on THC Oil Launch

To contact the reporter on this story: Tatiana Darie in New York at tdarie1@bloomberg.net

To contact the editors responsible for this story: Catherine Larkin at clarkin4@bloomberg.net, Courtney Dentch

OK **Cancel**

If you choose Merge to Current Article, the story will drop into the article you already have open. Append will put it on the bottom, Insert will put it on the top of the file.

4 Merge to Article

Merge selected item:

Type: story

Name: Qatar's 'desert rose' museum opens at last

Name: Qatar's 'desert rose' museum opens at last

Mode: **t** ▼

Qatar's 'desert rose' museum opens at last

By Eric Knecht

DOHA, March 27 (Reuters) - Qatar on Thursday will open the doors to one of its most lavish cultural projects yet, a sweeping national museum designed by French architect Jean Nouvel that lays out the tiny Gulf state's origin story and gas-powered rise to riches.

The museum is the latest move in Doha's campaign for regional dominance in arts and culture that has seen big-ticket acquisitions, new galleries, film festivals and international exhibitions by artists like Damien Hirst and Richard Serra.

Qatari officials declined to disclose the cost of building the museum, which includes 52,000 square metres of winding floor space, an artificial lagoon, and the restored palace of Sheikh Abdullah bin Jassim Al Thani, who ruled until 1949.

Set along the Doha seaside and over a decade in the making, the museum's exterior is a tangle of massive interlocking discs that evoke the shape of a desert rose, a design Nouvel said was a big technical challenge.

"It creates a variation of space and unexpected spaces and unexpected proportions. I think the visitor will be surprised," Nouvel said at an event on Wednesday to mark the opening.

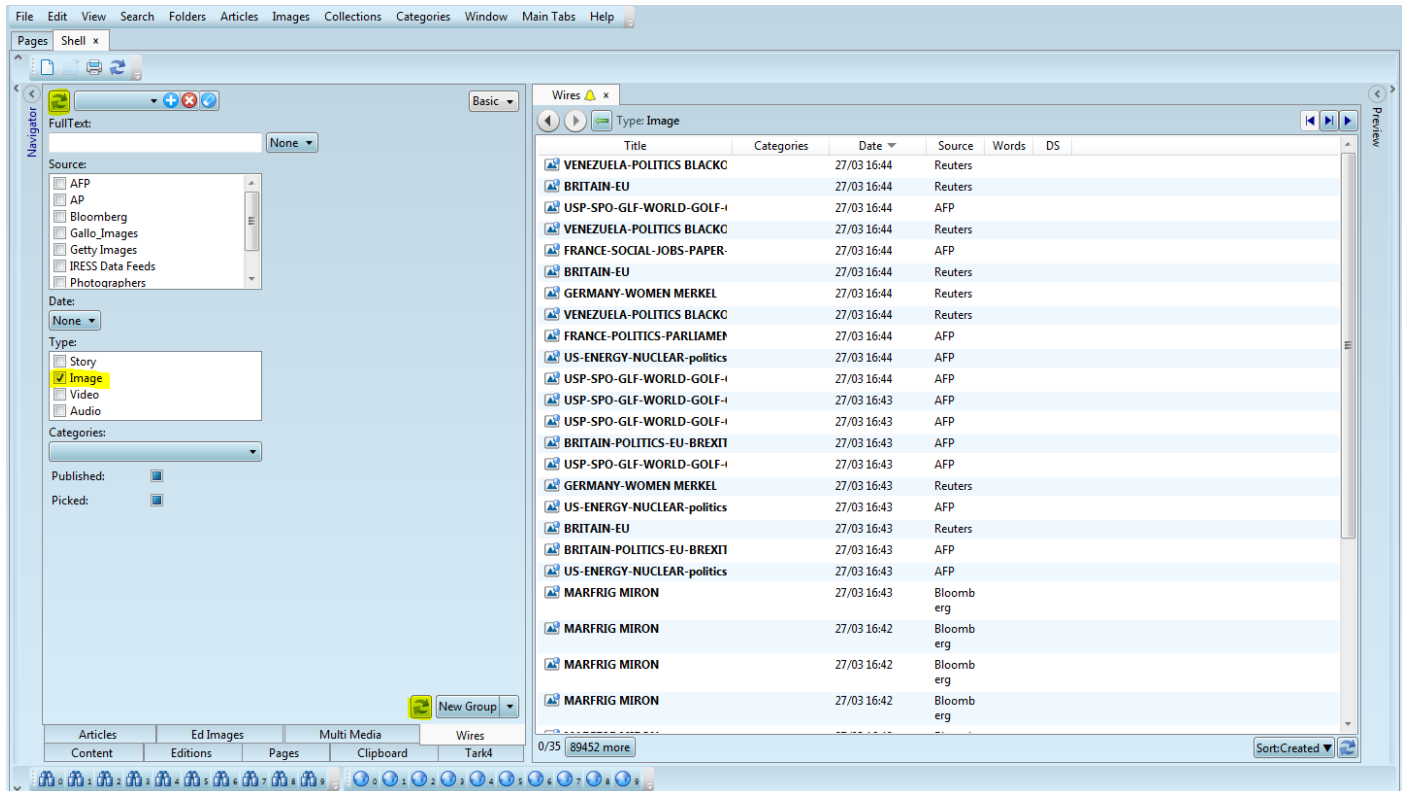
The interior features walls splashed with looping videos on Qatar's desert life and pearl diving in past eras, plus digital archives about life under Ottoman and British rule.

Merge Position: **Append** ▼ **OK** **Cancel**

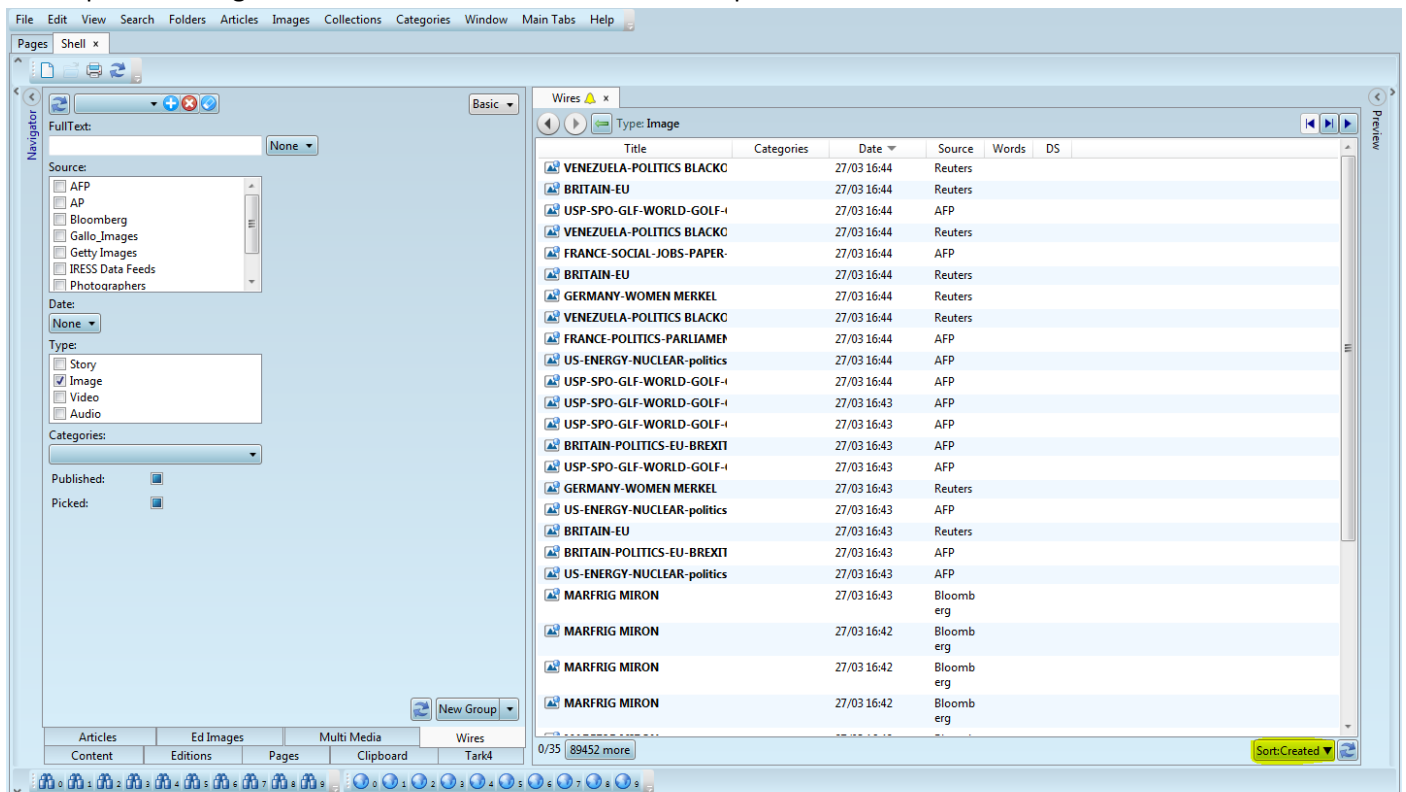
Insert

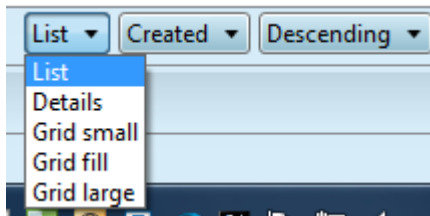
Append

To search wire images, click on the Type: Image and then click Refresh.

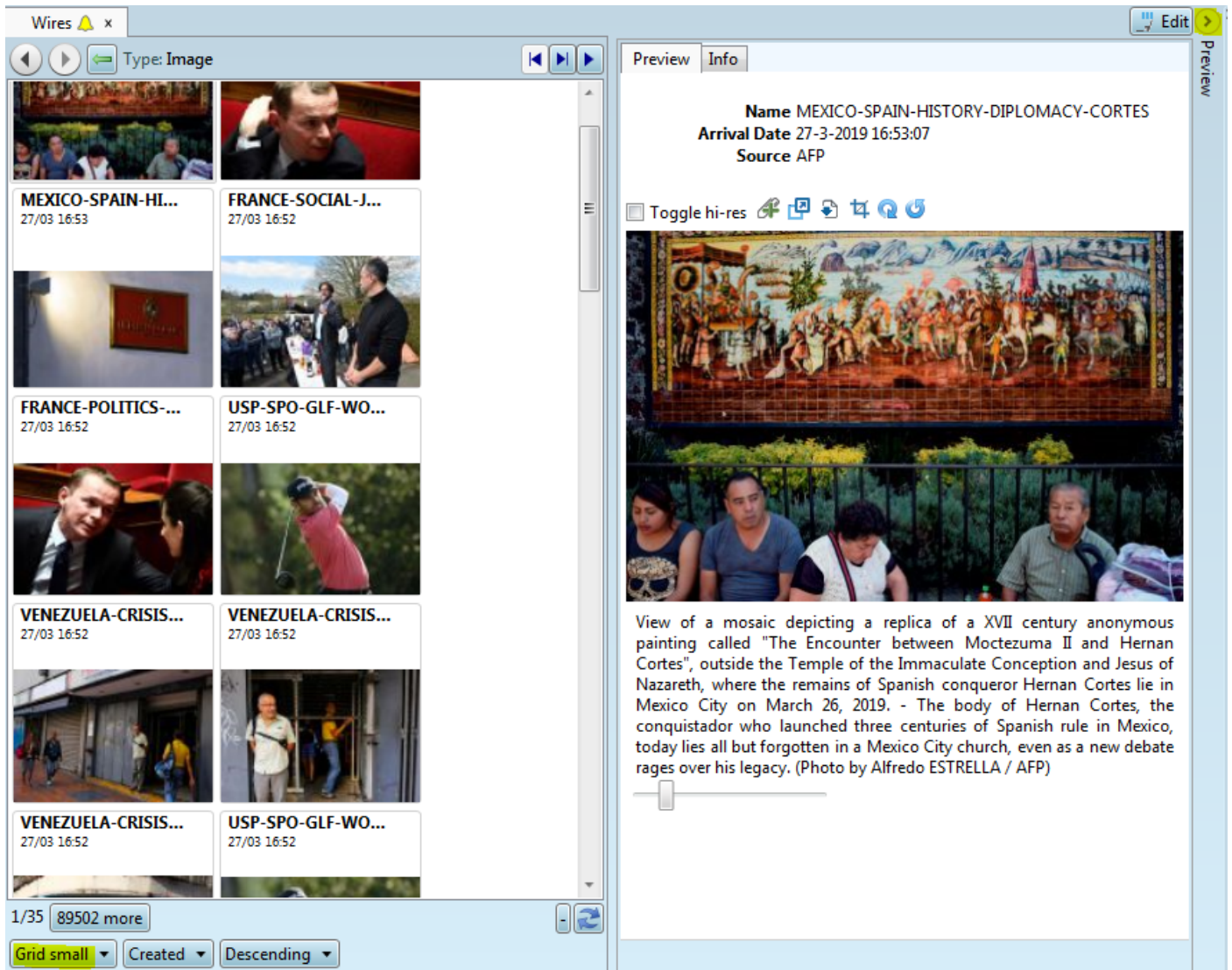


To see preview images click on Sort: Created and choose an option.





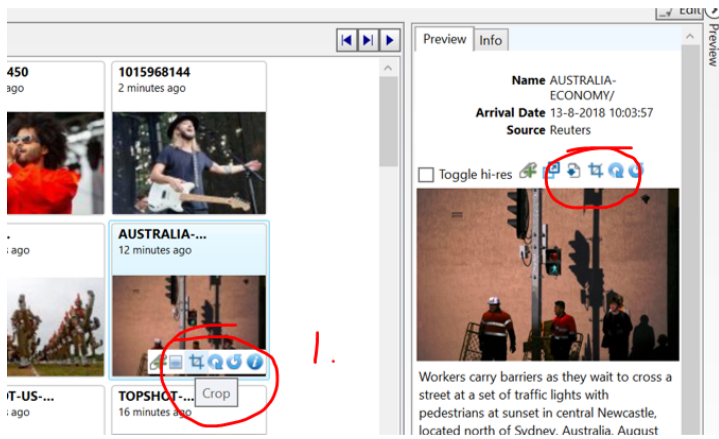
This allows for better visuals. Once you click on the image, and hit the Preview arrow you will get a caption of the highlighted picture.



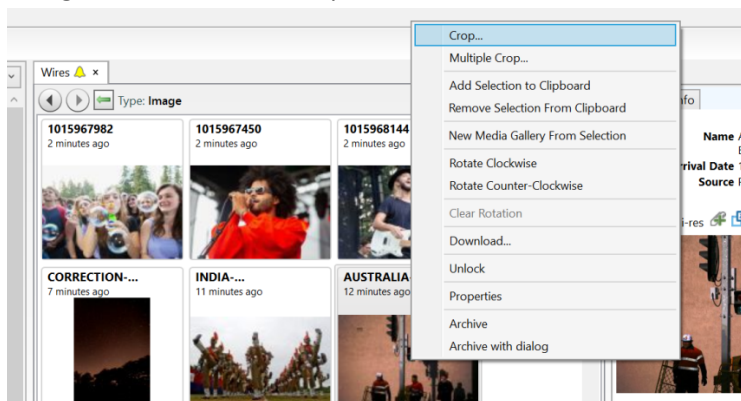
Processing the Picture

There are three ways to pick a picture for processing.

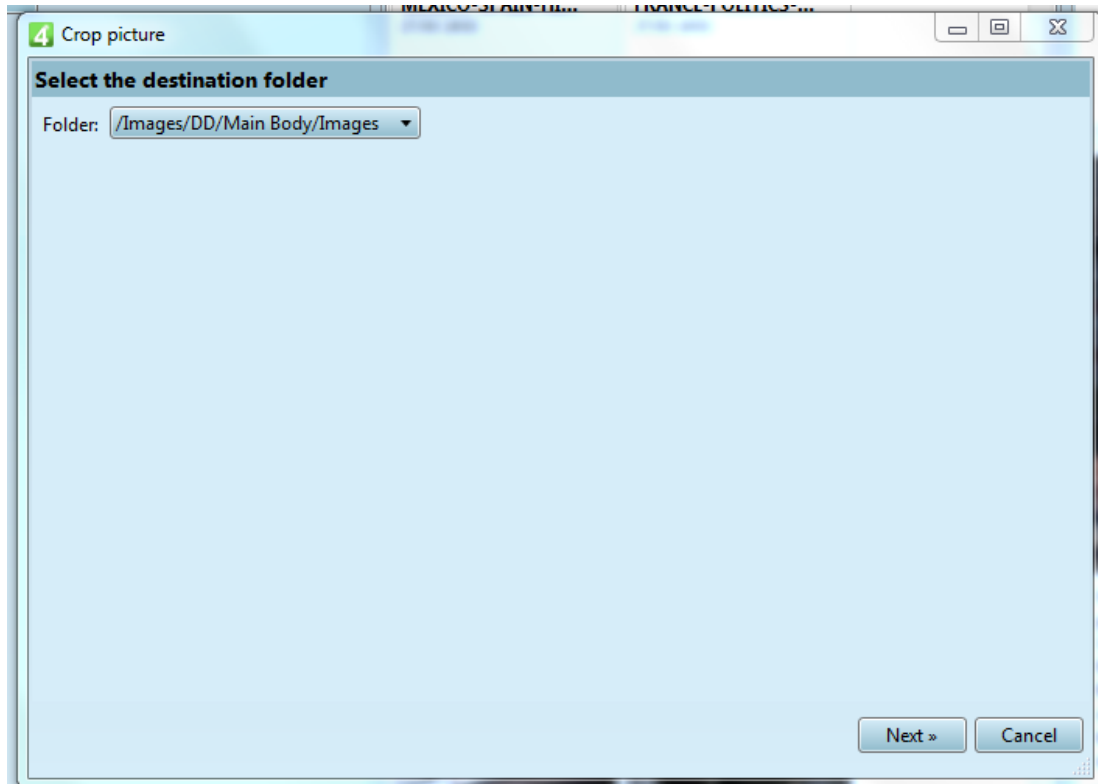
Hover over the picture and the crop  options will appear (1), or pick the crop option at right (2).



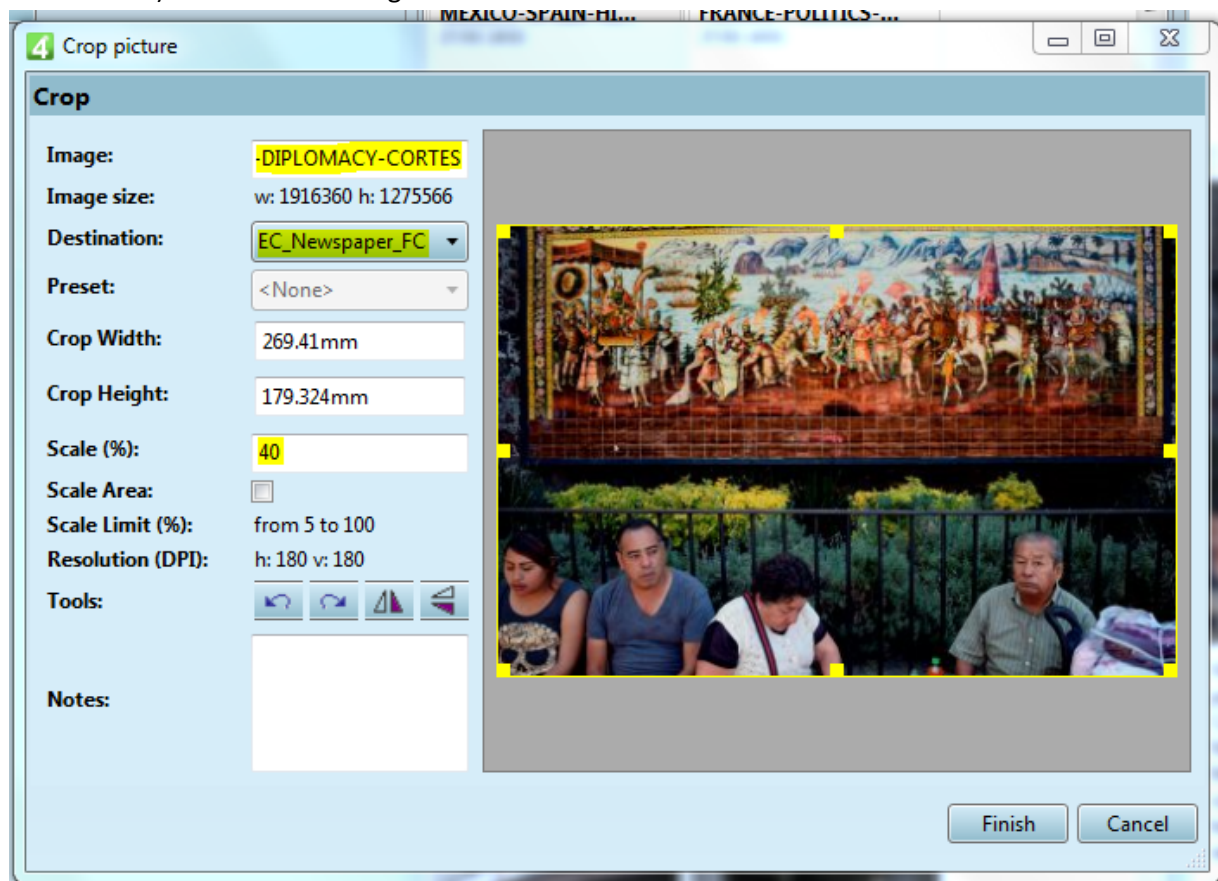
Or right mouse button: Crop



Once you have clicked on crop, your destination folder appears. Choose the appropriate one, click Next.



Then the crop dialogue will appear. Give the image a name according to the title's naming convention, **resize (VERY IMPORTANT)** and send to a designated Destination.



Note how large the picture is, a average broadsheet pic is 38cm wide, a tabloid 26cm.

So **PLEASE RESIZE** the picture in the Scale (%) field to approximately the size you really want to use it at, perhaps a bit larger if you want to crop it more on page.

In the case of sending a pic for an etch simply add an *underscore* (use Shift-Hyphen), then *MAN* (for manual) behind the name and fill in the detailed instructions for this etch in the Notes field.